



TRUST DOES NOT HAVE BORDERS



Our Firm

CIS Management B.V. is a licensed trust company with an office located in Amsterdam.

We are one of the leading providers of management, accounting, legal, secretarial and domiciliation services rendered to both: large international companies and smaller private clients. Our clientele portfolio is spread worldwide, comprising clients from almost all continents and regions (Canada, USA, CIS, EU, Middle East, some other regions). Clients of the company are active in various fields, such as drilling, oil & gas, R&D, energy & electricity, water supply, real estate development, IT technology and telecommunications, etc.

Services we offer:

- Management services;
- Domicile;
- Legal & Corporate support;
- Secretarial services;
- Accounting & Bookkeeping;
- Tax-related services;
- CFO services;
- Bank accounts opening;
- Processing payments;
- Compliance services;
- Immigration services;
- Office spaces;
- Employees.

Special features:

- Reasonable prices;
- High quality of services;
- Extensive knowledge of Dutch laws and regulations;
- Strong international expertise;
- Individual approach to every client;
- Highest level of compliance control;
- Assistance in business transactions;
- Deep knowledge of asset protection techniques;
- Wide net of partners all over the world (Europe, Asia, South America, North America, Middle East).

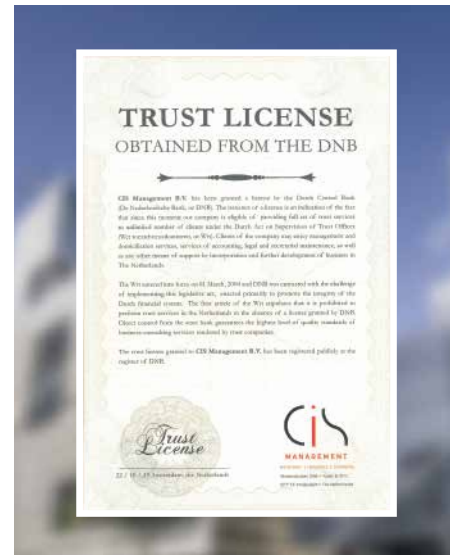
We are in the position to assist in all stages of building up a business process – starting from advising on structuring in general, set up the process and full corporate support that may be required afterwards.

In case a client is switching to CIS Management from a different provider, CIS Management takes all the job to complete the case at your earliest convenience.

The cornerstone of our speciality is the individual approach we take to every client, thus, offering a suitable combination of services and fees. The highest level of compliance control, constant educational process organized for our employees and staying updated with the latest tendencies of business development worldwide make CIS Management a reliable partner and service provider.

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Tower A WTC
1077 XX Amsterdam
The Netherlands

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+31 20 333 1691
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www.cismanagement.nl



The Netherlands – attractive business destination

- European Union's 2019 best country for doing business (Ranked No. 4 in the world by Forbes' "Best Countries for Business");
- Second most innovative country in the world (according to Global Innovation Index 2018);
- One of the leading economies in the world with global players such as Shell, Unilever, Philips, Heineken;
- A politically stable country with an "AAA" status;
- Respected jurisdiction for doing business;
- Attractive tax regime to stimulate innovations;
- Unique VAT advantages for import from outside Europe;
- International hub of transport system with the Europe's largest port in Rotterdam;
- Advanced economy with high income per head with fair income distribution;
- An attractive scheme of obtaining authorization to legally work and live in the Netherlands for employees outside of EU;
- Major import and export industries including oil and related products, natural gas, chemicals, iron, steel, electronics, telecommunication devices, pharmaceuticals, fruit and vegetables;
- Government with substantial power to control prices in times of high inflation;
- Legal recognition and protection of patents, trademarks, copyrights, industrial designs and models;
- Availability of advance tax rulings to determine corporate tax regime;
- Sustainable judicial system and unique terms of protection provided to assets;
- Attractive due to well established tax climate for holding and financial structures;
- Country with largest treaty network (over 100 tax treaties);
- Possible separation of legal and beneficial ownership in Dutch foundations;
- Blooming property market;
- Positive work/life balance, high quality of life;
- Universities with strong history and good worldwide rankings.

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Services for Corporate Clients

The Netherlands is an ideal jurisdiction for doing business due to stable legal, economic, political and tax regime. The business environment is generally very friendly and attractive.

CIS Management is a team offering professional and individually drafted solutions for clients, helping them organize their business properly and feel comfortable and secure preserving its running thereafter.

General Administration

How to decide which business model is preferable and what key services are required? CIS Management will help you by providing proper professional advice based on extensive business experience.

Accounting Services

CIS Management team comprises highly qualified accountants who maintain corporate books under Dutch GAAP/Belgian GAAP/ Luxemburg GAAP and/or IFRS standards.

Corporate Secretarial

Corporate secretarial services include mail handling, arranging of regular annual meetings of shareholders, keeping files updated and many more.

Our aim is to provide our customers with professional assistance and reliable guarantees on matters relating to maintaining successful business abroad!

Payroll Services

Are you looking for a reliable provider handling delicate matter of payroll services? We offer an excellent level of the relevant support which would help you concentrate on other important business matters.

Domiciliation

One of our key services is a provision of registered address to international companies in order to comply with the local substance requirements.

Directorship

Management is licensed to provide management services: personal and/or corporate directors are both available.



Services for Private Clients

CIS Management is offering services, aimed at preserving and further raising the wealth of your family. In practice, this means that our lawyers, accountants and business advisors work together towards one goal based on your preferences, ideas, and plans and implement them to the benefit of yourself and future generations.

Your family and business situations are unique!

We will create tailor-made structures that would suit your needs best of all and would be tax efficient.

Our services to individuals include, but not limited to:

- Assistance by relocation and obtaining residence permits;
- Providing advice on real estate, managing your financial matters once you are settled;
- Advising on asset management and asset protection;
- Set up of structures to arrange for inheritance plan.

The Kingdom of the Netherlands offers a unique immigration program for foreign entrepreneurs and investors.

CIS Management offers a full package of related services, based on our extensive and thorough knowledge of Dutch legislation and rich practical experience.

We can assist Newcomers in making a successful new life!

CIS Management will be the point of your START UP in the Netherlands!



Accounting Services

CIS Management is a team specializing in local accounting and legislation, as well as international accounting standards and regulations.

Due to the service rendering philosophy we follow, our clients always get personalized and high quality services. The list below is by no means an exhaustive list of services our company provides, but tending to reflect the basic tasks we are ready to assist our clients in.

Financial reporting

We are in position to prepare a complete set of standalone and consolidated financial statements in accordance with Dutch GAAP, Belgian GAAP, Luxembourg GAAP and IFRS accounting standards.

Bookkeeping

We create and maintain a chart of accounts to capture all of your financial transactions, provide the right information to manage your business, and prepare financial and tax returns.

Billing and payment services

While a clean set of books is a key objective for every accountant, our bank reconciliation and billing services ensure the accuracy of invoices and payments and give you a clear picture of your cash and debt position for addressing planned outlays and investments.

Payroll services

We will manage the payroll for you or your employees in the Netherlands and offer you full control over payroll services by enrolling and maintaining your payroll administration and providing payroll tax reporting on a monthly, quarterly and annual basis.

Accounting methodology services

We render assistance in complex operational, holding and finance projects from accounting perspective, including contributions and investments, dividends distributions, reorganizations, borrowings, leasing, derivatives and hedging transactions. We prepare documentation for external and internal approvals, memoranda and position papers.

Individual consultation

When you enjoy our professional accounting services, you get more than a collection of records and reports. You get the benefit of our skills, experience, and expertise. We would be happy to invest our time to make sure that you understand and utilize all of the information we provide. Call us whenever you have a question or concern.



Tax Related Services

We offer a limited scope of services in field of taxation typically requested by corporate and private clients.

In which areas we can assist you:

We are in position to prepare a complete set of standalone and consolidated financial statements in accordance with Dutch GAAP, Belgian GAAP, Luxembourg GAAP and IFRS accounting standards.

Value Added Tax

Application for a fiscal number (entrepreneur status), preparation and filing of declarations, including the EU Sales Listing and other obligatory VAT reporting.

Corporate Income Tax

Preparation and filing of annual CIT declarations.

Withholding Tax

Preparation and filling of declarations on dividends and borrowings.

Personal Income Tax and Social security

Assistance in application for Dutch wage tax and social security (BSN) numbers, 30%-ruling applications, wage tax filing.

Local File and Master File

Assistance in preparation, review and advise on the content.



CFO Services

The gap between the CEO and the accountant is what we are targeting at. We want to assist our clients in erasing it entirely. In order to make business achieve its goals, our bookkeeping and financial analytics and the legal team come to work together.

Business advisors within CIS Management team have a single focus to make your organization more valuable to the shareholders, which means more profit. We do this by forecasting cash, optimizing cost centers, managing corporate capital accounts, and other high-value processes.

Examples of what you will get:

Depending on the targets of your business, we may suggest several different options to help achieve the right goals for your business:

Budget-to-actual reporting

We will establish the plan, and will be analyzing your company's performance in line with it;

Break-even analysis

We will help your sales and production teams understand how much they have to deliver in order to keep the bills paid;

Cash flow forecasting

This tool will help your strategy team understand the cash position in the future based on the decisions they make today;

Variable vs. fixed expense report

We will prepare and control these costs effectively;

Intra-group and management reports

Prepared in the format according to corporate standards of the client – we will stick to the internal financial philosophy of the client as if we were in-house staff members.

If you would like to discuss how we can support your business and learn more about the specific services described above, please do not hesitate to contact us.



Corporate structuring

CIS Management B.V. is highly experienced in terms of international corporate structuring. Our company has a large network of partner organizations, also among tax advisors, which allows us to constantly remain well updated on all the changes introduced to corporate, fiscal and tax laws internationally and to keep track of tendencies and good practices of building up business in the world.

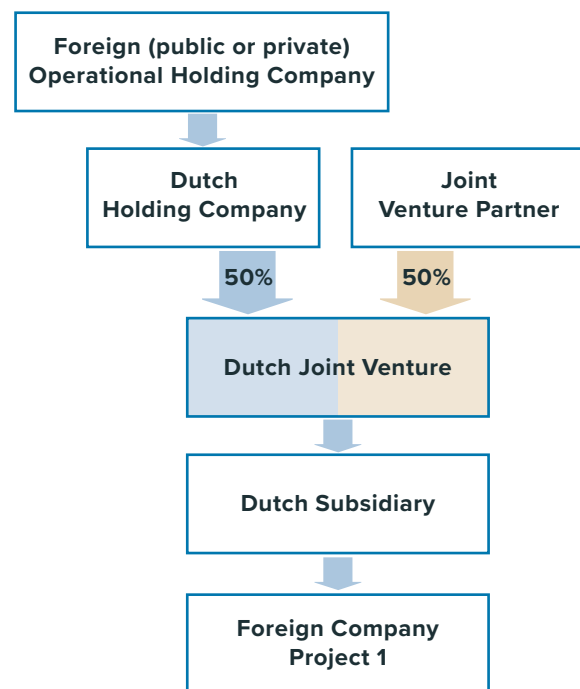
We are there to help our clients start up a new business or strengthen existing one taking into account all global amendments of international and local laws, based on our practice and experience in structuring successfully functioning companies, as well as on the professional expertise of our specialists.

Why is this important?

Proper structuring provides for tax optimization, the latter being one of the primary determining factors especially on the level of large corporates, though, being also important for mid-size or small businesses.

Effective corporate structuring also plays the leading role in the framework of necessity to comply with the BEPS legislation (“Base Erosion and Profit Shifting”), which was not long ago adopted by the OECD. High level of conformity with the requirements of laws is the key to success for modern business!

It is well known that opening a corporate bank account nowadays is not an easy task, successful accomplishment of this task being mostly dependent upon a company complying with the requirements of the laws. Only structures with high level of compliance being kept internally on a constant basis, following all the regulations and good practices, is eligible for passing the KYC (“Know your client”) procedure.



Register a company in the Netherlands today!

CIS Management team is ready to support the full lifecycle of your company, from incorporation to liquidation. This enables you to focus on what really matters: the growth of your business.

Four type of services you need:

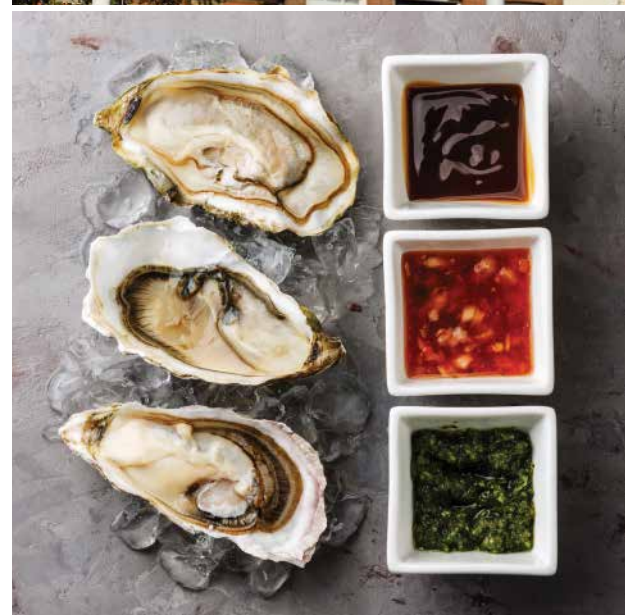
- **Management services**
Both corporate and personal directors are available.
- **Domiciliation services**
Adress at the business heart of Amsterdam.
- **Corporate services**
Full range of corporate, legal, secretarial services.
- **Accounting services**
Bookkeeping, filing tax declarations, day-to-day advice.

Special services:

- Corporate bank account opening;
- Acting as a legal counsel for the client;
- Recruitment of employees;
- Legal and logistic support for major transactions;
- Corporate due diligence services;
- Compliance services to meet statutory requirements;
- CFO services for large corporate clients.

A company in the Netherlands may be registered in course of 1 week.

For more details about registration procedure – please, get in touch with us.



Asset protection - a unique Dutch mechanism WE CAN INCORPORATE IT FOR YOU

A unique mechanism for asset protection provided by the Dutch legislation is the establishment of a STAK foundation (“Stichting Administratiekantoor”).

Some facts about STAK:

- Legal and economic rights to shares are separated within STAK.
- Anyone can act as the incorporator of a STAK.
- STAK is established by a Notary deed.
- STAK is confidential because the deed of incorporation states only details about incorporator.
- The names of the economic rights owners are not registered publicly.
- STAK is tax transparent.
- Any type of assets maybe contributed to STAK (local/foreign property, local/foreign companies).
- In case necessary assets contributed to STAK may be returned to initial owner.

What else you need to know:

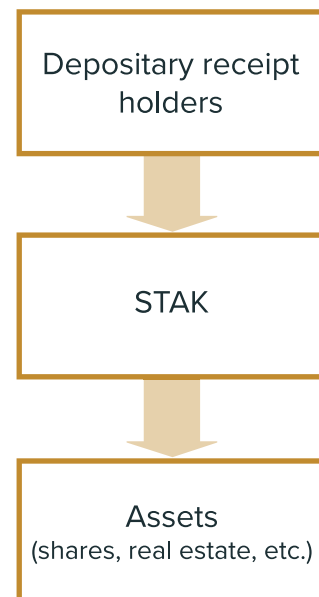
In return for the assets contributed to a STAK the beneficiaries receive depositary receipts (certificaten).

The depositary receipts can be issued to another person than the one who contributed the assets to a STAK.

Depositary receipts can be passed over to other parties and/or canceled. It is possible to transfer depositary receipts with the condition precedent.

INTERESTED? GET IN TOUCH WITH US FOR MORE INFORMATION!

How a STAK is structured



FAQ

Does a Dutch company need to have a pre-paid share capital?

This was the case in the past, but this requirement is no longer in place. A BV should have a minimum share capital of € 1 and there is no timeline as to the date of payment.

How long does it take to register a company in the Netherlands?

A company in the Netherlands may be registered in course of 1 week.

For more details about registration procedure – please get in touch with us.

How much does it cost to register a company in the Netherlands?

The cost of registering a company in the Netherlands depends on the complexity of the incorporated structure and is estimated on an individual basis. A regular structure set up costs start from € 3 000 (before VAT), including notarial expenses.

To get an individual commercial offer – please contact us by any means convenient for you.

Is personal presence of shareholders required by registration procedures in the Netherlands?

It is not obligatory for the shareholders to be personally present before the Notary in the Netherlands to register a company. A notary may sign a deed of incorporation acting on the basis of a legalized proxy, issued by the shareholders.

Is information about shareholders and directors of a Dutch company available to the public?

In case a Dutch company has a sole shareholder, information about the latter is published and can be seen from an extract requested from the Chamber of Commerce. In case a Dutch company has two or more shareholders, information about the shareholders is not published.

Information on directors of a Dutch company is registered with the Chamber of Commerce.

Is it obligatory for a Dutch company to have a corporate bank account with a Dutch bank?

It is not obligatory for a company registered in the Netherlands to have a corporate bank account opened with a bank in the Netherlands. A Dutch company is free to have a corporate bank account (-s) with any bank in any jurisdiction upon its own discretion. An important criteria a company should meet in order to be recognized as a Dutch tax resident – is to perform operations through the corporate bank account (-s) from the territory of the Netherlands.

